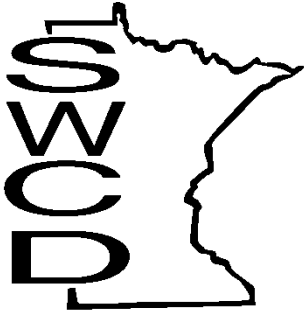


SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

2740 22nd St. Suite 3

Slayton, MN 56172

Phone: 507-836-6990 EXT 3

murrayswcd.org

Supervisors

Chair

Paul Posthuma
District I

Vice Chair

Jason Miller
District II

Secretary

Anthony Conrad
District III

Treasurer

Karen Hurd
District V

PR & I

Mona Henkels
District IV

Staff

District Administrator

Shelly Lewis

Program Manager

Craig Christensen

Resource Specialist

Danielle Kuball

Members Present:

Paul Posthuma- Chair
Jason Miller- Vice Chairman
Karen Hurd-Treasurer
Anthony Conrad-Secretary
Mona Henkels-P.R.&I.

Others Present:

Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Danielle Kuball-Resource Specialist
Allisa Wendland-District Conservationist

The meeting was called to order at 1:30 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda.

A motion was made by Posthuma seconded by Conrad to approve the agenda as presented.

Affirmative-Unanimous

Opposed-None

Motion carried.

Minutes of December 12, 2024: A motion was made by Henkels seconded by Conrad to approve the Murray SWCD minutes of December 12, 2024.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

Salaries: Motion by Hurd second by Conrad to approve Supervisor's vouchers and Murray SWCD salaries for December,2024.

Affirmative-Unanimous

Opposed-None.

Motion carried.

DC Report: Allisa reported on the following:

Personnel

- steady

230 – EEO-Civil Rights

EQIP

- SU-1 application deadline of 9/6/24 • 105 applications

- 32 met high in the workload prioritization tool

- Deadline 1/10/25

CSP

- 10 renewal contracts accepted • 1.0 Mil

- 6,837ac

- FY25 Classic evaluations will be starting soon

CRP

- On hold

RCPP

- Not funded for FY25 thru MDA/ Danielle Evers

WETLAND N/HEL Compliance

- steady

Oath of Office: The oath of office was read and signed by Miller, Henkels, & Hurd.

Election of Officers: A motion was made by Miller seconded by Posthuma to have the officers move up one position as follows except Hurd who will stay at Treasurer:

Paul Posthuma-Chairman

Jason Miller-Vice Chairman

Anthony Conrad-Secretary

Karen Hurd-Treasurer

Mona Henkels-P.R.&I.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 IRS Mileage Rate: A motions was made by Hurd seconded by Henkels to approve following the IRS mileage rate of .70cents per mile.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 Capitalization & Straight-line depreciation: A motion was made by Henkels seconded by Conrad to set the 2025 Murray SWCD capitalization at \$5,000.00 and use straight line depreciation.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 Murray SWCD depository: A motion was made by Hurd seconded by Conrad to have Minnwest Bank in Slayton be the 2025 Murray SWCD depository.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 SWCD Committees: A motion was made by Miller seconded by Henkels to have the following committees for 2025:

- Local Comprehensive Water Plan- Paul, Jason (alternate)
- Heron Lake Watershed-Mona, Shelly (alternate)
- SW Prairie Joint Powers Organization-Paul, (alternate-Jason)
- Personnel Committee-Karen and Mona (alternates: Jason, Paul)
- RCRCA-Paul, (alternate-Mona)
- Budget Committee-Paul, Karen (Alternate)
- Missouri River 1W1P- Karen, Paul (Alternate)
- Des Moines River 1W1P- Karen, Mona (Alternate)
- Cottonwood 1W1P- Mona, Jason (Alternate)

Affirmative-Unanimous

Opposed-None

Motion carried.

Ag Certification: The Board reviewed the ag certification for December 2024. A motion was made by Conrad seconded by Hurd to approve the contract & payment authorization for James Buschena.

Affirmative-Unanimous

Opposed-None

Motion carried.

Murray SWCD Website: The Murray SWCD has a new website. A motion was made by Henkels seconded by Hurd to approve paying \$130.00 per year for the Murray SWCD website.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 SWMASWCD Dues: A motion was made by Hurd seconded by Miller to pay the 2025 SWMASWCD dues of \$400.00.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 MASWCDE Dues: A motion was made by Henkels seconded by Miller to pay the 2025 MASWCD dues in the amount of \$6,876.92.

Affirmative-Unanimous

Opposed-None

Motion carried.

2025 TSA Local Share: A motion was made by Henkels seconded by Miller to pay the 2025 TSA local share amount of \$3,545.50.

Affirmative-Unanimous

Opposed-None

Motion carried.

District Administrator Update: Lewis updated the Board on the following:

Murray SWCD, SWPTSA, & Des Moines River 1W1P:

- End of month
- End of quarter
- End of Year- W-2s, 1099s
- Des Moines River 1W1P meeting on December 19
- eLink reporting

Program Manager Update: Christensen updated the Board on the following:

- Arc Pro training in Mankato
- Working on 4 easements for the RIM/CREP program
- Attended a WCA TEP meeting
- Putting projects in MS4
- Attended the Des Moines River 1W1P
- Working on Time Tracking spreadsheet for 2025

Resource Specialist:

- Attended WCA TEP meeting
- Working with cost-share vouchers & contracts
- Attended Arc Map Pro training in Mankato
- Have transitioned to Arc Map Pro
- Reviewing WCA drainage requests
- Working on entering contracts into MS4 for the Des Moines River 1W1P
- WCA reporting

Bills: A motion by Henkels seconded by Conrad to approve the Murray SWCD bills from December 13, 2024-January 9, 2025, in the amount of \$25,818.97.

Affirmative-Unanimous

Opposed-None

Motion carried.

Murray SWCD Minutes January 9 | 2025

The Chairman adjourned the meeting at 2:00 p.m.

Next Meeting: February 13, 2025

Approved by Anthony Conrad, Secretary of District Supervisors

Date