



# Grant Progress Report

## NPEA JPB Grant 2026

**Grant Title:** 2026 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)

**Grant ID:** P26-0082

**Grant Award (\$):** \$127,500.00

**Grant Execution Date:** 09/24/2025

**Grantee:** Area 5 - Southwest Prairie Technical Service Area

**Required Match (%):** 0

**Grant End Date:** 12/31/2028

**Fiscal Agent:**

**Required Match (\$):** \$0.00

**Grant Day-to-Day Contact:** Shelly Lewis

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$127,500.00	\$0.00	\$127,500.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$127,500.00</b>	<b>\$0.00</b>	<b>\$127,500.00</b>

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Administration and Coordination	Administration/Coordination	Current State Grant	2026 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)	\$7,500.00		\$7,500.00	N
Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2026 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)	\$120,000.00		\$120,000.00	N

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
			Area)				

**Grant Activities**

**Activity Name: Administration and Coordination**

**Activity Category:** Administration/Coordination **Staff time?:** No

**Description:** The Administration Coordinator and Financial Coordinator/Administrative Assistant will provide administrative, financial and oversight responsibilities for the Southwest Prairie TSA Policy Board.

These duties include financial reports, payroll services, annual budgets, and performance evaluations, supervision/coordination of staff, agendas/minutes/reports for quarterly board meetings, complete work plans as requested, and reporting progress in eLink.

TOTAL BUDGET: \$7,500.00

Administration – Kay Gross (Cottonwood SWCD) - \$86.85/hour-2025-(56 hrs@86.85=4,863.60)

Financial/Administrative Assistant – Shelly Lewis (Murray SWCD) - \$71.01/hour – 2025 (70hrs@71.01=4,970.70)

These figures are based off 2025 wages.

**Budget Details**

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2026 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)	\$7,500.00		\$7,500.00		N

## Activity Name: Technical and Engineering

**Activity Category:** Technical/Engineering Assistance

**Staff time?:** No

**Description:** Provide salary and benefits for the SWPTSA Engineer and Senior Engineering Technician. The technical staff provides engineering assistance to private landowners, local, state, and federal agencies, through 11 soil and water conservation districts. Projects range through a variety of non-point water quality management practices.

TOTAL BUDGET: \$120,000.00

Personal Services - \$120,000.00

All hours accumulated by the Engineer and Senior Engineering Technician will be billed through their calculated hourly rates, these include salary, benefits, leave, and facilities as directed by BWSR.

### Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2026 - NPEA JPB Grant (Area 5 - Southwest Prairie Technical Service Area)	\$120,000.00		\$120,000.00		N