

SOIL AND WATER CONSERVATION DISTRICTS

“Helping People Help the Land”



Murray SWCD

2740 22nd St. Suite 3

Slayton, MN 56172

Phone: 507-836-6990 EXT 3

murrayswcd.org

Supervisors

Chair

Paul Posthuma

District I
(507) 879-3102

Vice Chair

Gary Brinks

District II
(507) 763-3775

Secretary

Anthony Conrad

District III

Treasurer

Karen Hurd

District V

PR & I

Mona Henkels

District IV
(507) 360-6348

Staff

District Administrator

Shelly Lewis

Program Manager

Craig Christensen

District Technician

Robert Peterson

Members Present:

Mona Henkels-Chair
Paul Posthuma-Vice Chair
Gary Brinks-Secretary
Karen Hurd-Treasurer
Anthony Conrad-P.R.&I.

Others Present:

Shelly Lewis-District Administrator
Craig Christensen-Program Manager
Cheryl Heard-DC

The meeting was called to order at 1:40 p.m.

Additions to Agenda: The chairman asked if there were any additions to the agenda.

A motion was made by Posthuma seconded by Hurd to approve adding the following:

Discuss 2022 MACDE membership for employees.

Affirmative-Unanimous

Opposed-None

Motion carried.

Minutes of December 16, 2021: A motion was made by Hurd seconded by Brinks to approve the Murray SWCD December 16, 2021 minutes with the correction of removing Posthuma and Conrad from members present.

Affirmative-Unanimous

Opposed-None

Motion carried

The monthly Statement of Treasurer was read and filed for audit.

DC Report: Cheryl reported on CSP. There were 5 funded CSP renewals. The deadline for CSP sign up is February 4, 2022 with 152 applications to date. There are 84 applications for the EQIP program with ranking of the applications starting soon.

Salaries: A motion by Posthuma seconded by Hurd to approve Supervisor's vouchers and Murray SWCD salaries for December 2021.

Affirmative-Unanimous

Opposed-None.

Motion carried.

2022 Officers: A motion was made by Brinks seconded by Henkels to approve the following officers for 2022:

Chairman-Paul Posthuma

Vice Chairman-Gary Brinks

Secretary-Anthony Conrad

Treasurer-Karen Hurd

P.R.&I.-Mona Henkels

Affirmative-Unanimous

Opposed-None

Motion carried.

Ag Certification: The Board reviewed the Ag Certification update for 2021.

2022 IRS Mileage Rate: A motion was made by Posthuma seconded by Hurd to approve the 2022 IRS mileage rate of 58.5 cents/mile.

Affirmative-Unanimous

Opposed-None

Motion carried.

2022 District Financial Depository: A motion was made by Hurd seconded by Brinks to keep Minnwest Bank in Slayton as the Murray SWCD 2022 Depository.

Affirmative-Unanimous

Opposed-None

Motion carried.

2022 Capitalization threshold & depreciation: A motion was made by Posthuma seconded by Conrad to set the Murray SWCD 2022 capitalization at \$5,000.00 and use straight line depreciation.

Affirmative-Unanimous

Opposed-None

Motion carried.

Committee Assignments for 2022: A motion was made by Hurd seconded by Brinks to approve the following 2022 Committee Assignments:

Local Comprehensive Water Plan- Paul, Gary (alternate)
Heron Lake Watershed-Mona, Shelly (alternate)
SW Prairie Joint Powers Organization-Paul, (alternate-Anthony)
State Revolving Fund-Gary, Shelly (alternate)
Personnel Committee-Gary and Mona (alternates: Karen, Paul)
RCRCA-Paul, (alternate-Anthony)
Buffer Committee-Brinks and Christensen
Budget Committee-Posthuma, Hurd (Alternate)
1W1P-Hurd, Brinks (Alternate)
Affirmative-Unanimous
Opposed-None
Motion carried.

Know and Understand Your Election Options: The Board reviewed the Know and Understand Your Election Options.

2022 MACDE Dues: A motion was made by Brinks seconded by Henkels to approve paying the 2022 Minnesota Association of Conservation District Employees (MACDE) dues.

Affirmative-Unanimous
Opposed-None
Motion carried.

District Administrator: Lewis has been working on the month end, quarter end, year end for payroll. She will be starting to work on eLink input on the grants next week.

Program Manager: Christensen has been looking tree sites and designing tree plans for landowners. He handed out information on the 1W1P and explained it to the Supervisors. Christensen has been looking at some sites for WCA. He also has reviewed around 30 tile requests for WCA. He will be sending letters to all landowners who submit tile requests to notify them that there are no wetlands.

Murray SWCD Technician: A motion was made by Henkels seconded by Hurd to terminate the probationary employment of the Murray SWCD Technician due to not meeting expectations.

Affirmative-Unanimous
Opposed-None
Motion carried.

Bills: A motion by Posthuma seconded by Binrks to approve the Murray SWCD bills from December 17, 2021- January 13, 2022, in the amount of \$26,099.48.

Affirmative-Unanimous
Opposed-None
Motion carried

The Chairman adjourned the meeting at 3:00 p.m.

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Next Meeting: Thursday, February 10, 2022

Approved by Gary Brinks, Secretary of District Supervisors

Date