

# SOIL AND WATER CONSERVATION DISTRICTS

“Helping bring YOU clean water”



## Murray SWCD

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### Supervisors

Chair  
Roger Steinman  
District V  
(507) 879-3194

Vice Chair  
Paul Posthuma  
District I  
(507) 879-3102

Secretary  
Gary Brinks  
District II  
(507) 763-3775

Treasurer  
Arland Moger  
District IV  
(507) 249-3568

PR & I  
Shannon Cohrs  
District III  
(507)380-0997

### Staff

Howard Konkol  
*District  
Manager*

Shelly Lewis  
*District Secretary*

Craig Christensen  
*District  
Technician*

### Members Present:

Roger Steinman-Chairman  
Paul Posthuma-Vice Chairman  
Gary Brinks-Secretary  
Arland Moger-Treasurer  
Shannon Cohrs-P.R.&I.

### Others Present:

Howard Konkol-District Manager  
Craig Christensen-District Technician  
Shelly Lewis-District Secretary  
Brian Christiansen-District Conservationist  
Bob Moline-County Commissioner  
Gary Watson-Area Conservationist

The meeting was called to order at 1:30 p.m.

Introductions were made for Gary Watson.

A motion was made by Arland seconded by Gary to approve the December 11, 2008 minutes.

Affirmative-Unanimous

Opposed-None

Motion carried.

The monthly Statement of Treasurer was read and filed for audit.

A motion was made by Gary seconded by Roger to approve payment of Supervisorø vouchers, Murray SWCD, and SWPJPO salaries for December, 2008.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Well Records:** Four well & boring sealing records were reviewed and filed in the District Depository.

**Forward to Supervisors:** Forward updated maps of planned, co-aligned SWCD TSA & MASWCD areas, along with updated maps of BWSR staff assignments in the southern region for BC work Areas & Wetland Conservation Act work areas.

**County Commissioner Report:** Bob informed the Board about the Wellness meeting he attended with the Hospital. They are looking for land to develop a community garden. They are also talking about giving 250-500 tree seedlings out for Wellness. Bob was reappointed as the representative for the county commissioners on the Murray SWCD board with John Giese being the alternate.

**District Conservatationist:** There is no information on the 2009 EQIP sign-up period.

CRP/CREP: There have been 23 CRP contracts since October 1, 2008. The cropping history years will likely change soon. The CRP contribution agreement is ready for reimbursement.

1026/spot-checks: Brian is working on a mitigation plan.

Wildlife Habitat Incentive Program (WHIP): A wetland restoration has been staked and is ready for construction.

Conservation Security Program (CSP): Information should be available for making 2009 CSP payments soon.

RC&D: The RC&D annual meeting is being planned for January 21, 2009.

WRP/RIM: Brian is waiting on training for Phase II.

Audit: There are 63 agreements that have been through the Audit process. They include EQIP, WHIP, and CSP.

Meeting/Training: NRCS 1/7/09, Job Shadow 1/8/09, Research update Lamberton 1/9/09, Living snow fence training 1/13/09, Conservation Tillage conference 1/28-1/29/09, Winter Crop Day at Lamberton 2/4/09.

Gary Watson informed the Board that Landowner folder information cannot be shared with SWCDs because of the FOIA. There may be a possibility of doing a memorandum of understanding with the District.

**Pickup Bids:** The sealed bids were opened for the Murray SWCD Ford Pickup. Everyone that bid had a chance to up their bid. A motion was made by Gary seconded by Roger to accept the top bid of \$20,136.00.

Affirmative-Paul, Gary, Shannon

Opposed-none

Abstain-Arland

Motion carried.

**Oath of Office:** The Oath of Office was read and signed by Shannon Cohrs, Roger Steinman, and Arland Moger.

January 8, 2009

**Election of Officers:** A motion was made by Paul seconded by Gary to have Roger Steinman-Chairman, Paul Posthuma-Vice Chairman, Gary Brinks-Secretary, Arland Moger-Treasurer, and Shannon Cohrs-P.R.&I.

Affirmative-Unanimous

Opposed-None

Motion carried.

A motion was made by Arland seconded by Paul to appoint the supervisors to the following 2009 committees:

*Local Comprehensive Water Plan- Paul, Roger (alternate)*

*Heron Lake Watershed-Arland, Howard (alternate)*

*SW Prairie Joint Powers Organization-Arland, Paul (alternate)*

*State Revolving Fund-Arland, Howard (alternate)*

*Personnel Committee-Roger and Gary (alternates: Arland, Shannon, Paul)*

*Beaver Creek Clean Water Partnership: Gary, Roger (alternate)*

*Cottonwood River Clean Water Partnership-Shannon, Howard (alternate)*

*RC&D-Gary, Arland (alternate)*

*SW CREP-Gary, Arland (alternate)*

*RCRCA-Shannon, Paul (alternate)*

Affirmative-Unanimous

Opposed-None

Motion carried.

**Capitalization & Straight Line Depreciation:** A motion was made by Paul seconded by Arland to set the Capitalization threshold at \$1,000.00 and use straight line depreciation.

Affirmative-Unanimous

Opposed-None

Motion carried.

**2009 Per Diems & Mileage:** A motion was made by Gary seconded by Arland to set the 2009 Per Diems at \$75.00 and mileage at .55cent/mile.

Affirmative-Unanimous

Opposed-None

Motion carried.

**2009 Financial Depository:** A motion was made by Arland seconded by Gary to keep the 2009 District Financial Depository as MinnWest Bank South and have Howard verify they pledge enough to cover funds in account.

Affirmative-Unanimous

Opposed-None

Motion carried.

January 8, 2009

**Office Space Storage Agreement:** A motion was made by Shannon seconded by Arland to sign a 1 year offsite storage space lease agreement with Darrell Hungerford at the rate of \$8.00/sq ft. for 150 sq. ft. in the amount of \$1,200.00/year.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Soil Stewardship:** The Board discussed Soil Stewardship which will be held on April 26-May 3, 2009. The theme for 2009 Stewardship is oDig itö. A motion was made by Paul seconded by Arland to have Shelly contact the head of the ministerial and see if they would like to meet with the SWCD to look over the free material for Soil Stewardship, if the pastors are in favor of it the SWCD will do a dinner or breakfast.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Poster Contest:** A motion was made by Arland seconded by Paul to give \$50.00 for 1<sup>st</sup> place, \$25.00 for 2<sup>nd</sup> place for poster and \$50.00 for 1<sup>st</sup> place, \$25.00 for 2<sup>nd</sup> place for mural contest.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Legislative Briefing:** A motion was made by Paul seconded by Gary to approve Supervisors & Staff attending the MASWCD Legislative Briefing with an over night stay on February 23 & 24 in St. Paul.

Affirmative-Unanimous

Opposed-None

Motion carried.

**State Cost-Share Audit for 2007:** A motion was made by Paul seconded by Arland to have the Chairman sign the final financial report for 2007 State Cost-Share audit.

Affirmative-Unanimous

Opposed-None

Motion carried.

**Bills:** A motion was made by Gary seconded by Shannon to approve 10 Murray SWCD bills in the amount of \$2,267.37, and 2 SWPJPO bills amounting to \$8,445.46.

Affirmative-Unanimous

Opposed-None

Motion carried.

January 8, 2009

**Performance Review:** The supervisors met with Howard and discussed job performance evaluations. Arland Moger made a motion to close meeting. Roger Steinman seconded this. Motion carried unanimously.

Arland Moger made a motion to open the meeting. Paul Posthuma seconded this. Motion carried unanimously.

Motion by Arland Moger to approve staff performance evaluations, which shows job performance standards are being met for their respective positions and to submit the evaluations to the County Human Resource Director for further processing. Shannon Cohrs seconded the motion. Motion carried unanimously.

Meeting adjourned at 4:45 p.m.

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Approve by Gary Brinks, Secretary of District Supervisors      Date